

ES
TD

THE

BASICS

1984
A GUIDE TO OUR
WARRIOR NATION



CAMPUS CONTACTS

MAIN CAMPUS NUMBER
830-438-3211

HEAD OF SCHOOL | MICHELE WOODMAN
michele.woodman@brackenchristian.com

PRINCIPAL | CHARLES ELERICK
charles.elerick@brackenchristian.com

ELEMENTARY ASSISTANT PRINCIPAL | HEATHER GENTRY
heather.gentry@brackenchristian.com

ELEMENTARY ADMINISTRATIVE OFFICE | AMY BOLAND
amy.boland@brackenchristian.com

SECONDARY ADMINISTRATIVE OFFICE | ATHENA MARSHALL
athena.marshall@brackenchristian.com

ATHLETIC DIRECTOR | TERRI SANDERS
terri.sanders@brackenchristian.com

CLINIC | LYNDA VARELA
lynda.varela@brackenchristian.com

LIBRARY | TERI JENNINGS
teri.jennings@brackenchristian.com

ADMISSIONS | MALLORY SMITH
mallory.smith@brackenchristian.com

TUITION | KIM ROHLMEIER
kim.rohlmeier@brackenchristian.com

DONATIONS | VERLYN MALDONADO
verlyn.maldonado@brackenchristian.com

To notify the school of a student's absence:
elem.office@brackenchristian.com
secondary.office@brackenchristian.com

ACADEMIC CALENDAR

BRACKEN CHRISTIAN SCHOOL 2023-2024 Academic Calendar

AUGUST

		1 ★	2 ★	3 ★	4 ★	5
6	7 TI	8 TI	9 TI	10 TI	11 TI	12
13	14 ★ TI	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 14 | Warrior Rollout
Aug 16 | First Day of School

SEPTEMBER

					1 PR	2
3	4	5 SH	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22 PR	23
24	25	26	27	28	29 TI	30

Sep 4 | Labor Day Holiday
Sep 22 | Elem Student Holiday/ Parent Teacher Conf

OCTOBER

1	2	3	4	5	6	7
8	9	10 SH	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct 9 | Columbus Day Holiday

NOVEMBER

			1	2 PR	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17 PR	18
19	20	21	22	23	24 TI	25
26	27	28	29	30		

Nov 20 - 24 | Thanksgiving Break

GRADUATIONS

Kinder: May 21 5th Gr: May 23
8th Gr: May 22 Senior: May 25

FUNDRAISING EVENTS

Warrior Run TBD
Clay Shoot TBD
Boots & Ballgowns TBD

PR - Progress Reports TI - Teacher In-Service
★ Secondary Student Prep ★ Elem Student Prep
□ Begin Quarter □ End Quarter
▲ Early Release ▲ Elem Holiday
SH - STREAM Holiday

DECEMBER

					1 PR	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 18 - Jan 5 | Christmas Break

JANUARY

	1	2	3	4 TI	5 TI	6
7	8	9	10	11	12	13
14	15	16 SH	17	18	19	20
21	22	23	24	25	26 PR	27
28	29	30	31			

Dec 18 - Jan 5 | Christmas Break
Jan 15 - MLK Holiday

Scan to get realtime calendar details and updates



To report absences:
elem.office@brackenchristian.com
secondary.office@brackenchristian.com

FEBRUARY

				1	2	3
4	5	6	7	8	9	10
11	12	13	14 PR	15	16 TI	17
18	19	20 SH	21	22	23	24
25	26	27	28	29		

Feb 9 | Elem Student Holiday/Elem Parent Teacher Conf
Feb 16 - 19 | Winter Break

MARCH

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 11 - 15 | Spring Break
Mar 29 - Apr 1 | Easter Break

APRIL

	1	2 SH	3	4	5 PR	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 PR	27
28	29	30				

Mar 29 - Apr 1 | Easter Break

MAY

			1	2	3	4
5	6	7 SH	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 TI	25
26	27	28	29	30	31	

May 6 | May Break
May 23 | Last Day of School

PARENTS WEB

FACTS SIS School Management Software give you, the busy parent, an opportunity to get more involved in your child's academic progress and future success - all via the Internet!

FACTS SIS - ParentsWeb is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You can see your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer or phone.

FACTS SIS - ParentsWeb:

- Go to your web browser and enter in www.factsmgt.com
- Click **Family Login** on the top left corner of your screen
- Log in as follows:
 1. Type **"BRAC-TX"** for your District Code
 2. Enter Username: (new families would have created this in your application process)
 3. Enter Password
 4. Select **Parent** option (or **Student** if he/she is logging in)
 5. Click Login button

You should now be logged in to the School Information home page of *FACTS SIS*.

Once you have logged in to your *FACTS SIS* online account, download the **"RenWeb Home App"** on your smart phone.

You have instant access anywhere to your student's homework, grades, lunches and your financial account.

Please call the school office at 830-438-3211 if you have any problems or questions. Some of you may not have your current email address in our system or it may need to be re-entered for you, either way we are happy to assist you.

We look forward to your participation. Together we can continue to improve our children's academic development as well as communication between our school and your home.

LUNCH ORDERING

HOW do we order?

Orders must be placed by 8:00PM the evening prior.

1. Go to www.brackenchristian.com
2. Click on ParentsWeb and Login
3. Click on Student Information and scroll down to the bottom of the screen
4. Click on Lunch Calendar and Order and scroll down to the bottom of the screen
5. Click on Create Web Order
6. All students for your account will be on this screen
7. Find the date and item you want to order
8. Click on Quantity and type the number
9. Repeat #7 and #8 as needed (you can order for the whole year if you want!)
10. After you have complete your order, scroll down to the very bottom
11. Click on Order items and WAIT for the screen to say "Web Order Created..."

Download the FACTS App for easy ordering.

You will be responsible for all lunch charges.

If your child is absent on a day that you ordered lunch,
you will be responsible for cancelling the lunch order.

HOW do we pay?

Your Bracken Account will be charged AFTER your student has eaten lunch and charges will appear on your family account and may be paid monthly.

LUNCH MENU

Monday - Marco's Pizza
Tuesday - Panda Express
Wednesday - Whataburger
Thursday - Chick-Fil-A
Friday - Las Palapas

STUDENT GMAIL

Bracken Christian School takes advantage of the Google Education Suite. All Bracken students are given a Bracken email address. Student emails use the following naming convention:

f_{flast}@brackenchristian.com

First two letters of the student's first name then student's last name.

For example, Bob Jones would be bojones@brackenchristian.com

Passwords are set temporarily to Bracken123. At the first login, the system will ask for the password to be changed.

Do not setup two-step verification as this can create problems for other Google apps.

Any forgotten passwords can be reset by contacting the IT Director at: bcstech@brackenchristian.com.

All Google Suite applications (Docs, Sheets, Slides and Classroom) are based on the student's Bracken Gmail accounts.

Google Classroom

Bracken uses system integration between its Student Information System (SIS) and Google Classroom. Students are enrolled in the classroom based on their Bracken Gmail account. Some teachers use Google Classroom throughout the year while others use it just when students are out of the classroom. Google Classroom provides a solution for students to see their upcoming assignments and due dates and provide an organized means of submitting their assignments when off campus.

NOTE: Bracken Gmail accounts are used only for academic purposes. Only enrolled students have access to their accounts. Once a student withdraws or graduates from Bracken, their Bracken Gmail account is deleted.

DAILY UNIFORMS

Elementary Students

Regular Uniform Dress – Girls PreK4 – 2nd

- Navy Peter Pan Knit Dress - purchased from The Speckled Goats; length must be no more than 2 inches above the knee
- Navy Modesty Shorts required under dress but should not be visible below the hemline
- Navy Leggings allowed in cold weather
- Khaki or Navy Uniform Pants or Uniform Shorts - purchased from any uniform retailer; not excessively tight; shorts length no more than 3 inches above knee; must match BCS Style Book in style and color
- Solid Black or Brown belt - standard buckle; no additional color or ornamentation; required to be worn with pants or shorts for 2nd grade
- Navy, White, or Gray Knit Polo (short or long sleeve) with current school logo - purchased from The Speckled Goats; old versions of BCS logo are not allowed
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
- Solid Navy, White, Black, or Gray socks - no other colors or ornamentation; no knee high or higher lengths
- Hair accessories may be Navy, White, Gray, or Bracken plaid; simple and small in style; must compliment the uniform; no feathers, jewels, animal ears, or other decorative pieces

Regular Uniform Dress – Girls 3rd – 5th

- Plaid Skirt - purchased from The Speckled Goats; length must be no more than 2 inches above the knee;
 - Navy Peter Pan Knit Dress - purchased from The Speckled Goats; length must be no more than 2 inches above the knee
 - Navy Modesty Shorts required under dress but should not be visible below the hemline
 - Navy Leggings allowed in cold weather
 - Khaki or Navy Uniform Pants or Uniform Shorts - purchased from any uniform retailer; not excessively tight; shorts length no more than 3 inches above knee; must match BCS Style Book in style and color
 - Solid Black or Brown belt - standard buckle; no additional color or ornamentation; required to be worn with pants or shorts
 - Navy, White, or Gray Knit Polo (short or long sleeve) with current school logo - purchased from The Speckled Goats; old versions of BCS logo are not allowed
 - Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
 - Solid Navy, White, Black, or Gray socks - no other colors or ornamentation; no knee high or higher lengths
 - Hair accessories may be Navy, White, Gray, or Bracken plaid; simple and small in style; must compliment the uniform; no feathers, jewels, animal ears, or other decorative pieces
-

DAILY UNIFORMS

Elementary Students cont'd

Regular Uniform Dress - Boys PreK4 - 5th

- Khaki or Navy Uniform Pants or Uniform Shorts - purchased from any uniform retailer; not excessively tight; shorts length no more than 3 inches above knee; must match BCS Style Book in style and color
- Solid Black or Brown belt - standard buckle; no additional color or ornamentation; required to be worn with pants or shorts for 2nd grade through 5th grade
- Navy, White, or Gray knit polo with current school logo - purchased from The Speckled Goats; old versions of BCS logo are not allowed
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
- Solid Navy, White, Black, or Gray socks - no other colors or ornamentation; no knee high or higher lengths

Outerwear - Boys and Girls All Grades

- All outerwear worn inside the building must be purchased from the campus spirit store and must contain the Bracken Logo.
- Outerwear worn on extreme weather days outside at recess may be any heavy jacket, hat, gloves, etc. Style and design must be appropriate in a Christian school setting. All other days outwear must include the Bracken Logo.
- Hats or hoods are not to be worn in the building and outside only on cold days.
- A uniform shirt must be worn under uniform sweaters, sweatshirt, and hoodies

Spirit Dress

- Bracken-issued or spirit store purchased shirts
- Jeans:
 - Must be full length blue denim; any stitched or attached designs must be limited to pocket areas only
 - No holes, rips, tears, or large frays
 - Must fit modestly and appropriately in length, size, and rise on the waist
- Bracken uniform shorts may be worn with a Bracken shirt
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
- Any color sock is allowed as long as it is appropriate in a Christian school setting
- Belts are not required unless deemed necessary to hold up pants
- Spirit Dress outerwear may be worn inside the building so long as it is purchased from the campus spirit store and must contain the Bracken logo.

Uniforms can be purchased online from The Speckled Goats Custom Uniforms

thespeckledgoats.com

DAILY UNIFORMS

Secondary Students

Regular Uniform Dress – Girls 6th - 12th

- Plaid Skirt - purchased from The Speckled Goats; length must be no more than 2 inches above the knee;
- Navy Peter Pan Knit Dress - purchased from The Speckled Goats; length must be no more than 2 inches above the knee
- Navy Modesty Shorts may be worn under skirt but should not be visible below the hemline
- Navy Leggings allowed in cold weather, under the uniform skirt.
- Khaki or Navy Uniform Pants or Uniform Shorts - purchased from any uniform retailer; not excessively tight; shorts length no more than 3 inches above knee; must match BCS Style Book in style and color
- Solid Black or Brown belt - standard buckle; no additional color or ornamentation; required to be worn with pants or shorts
- Navy, White, or Gray Knit Polo (short or long sleeve) with current school logo - purchased from The Speckled Goats; old versions of BCS logo are not allowed
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
- Solid Navy, White, Black, or Gray socks - no other colors or ornamentation; no knee high or higher lengths
- Hair accessories may be Navy, White, Gray, or Bracken plaid; simple and small in style; must compliment the uniform; no feathers, jewels, animal ears, or other decorative pieces

Regular Uniform Dress – Boys 6th - 12th

- Khaki or Navy Uniform Pants or Uniform Shorts - purchased from any uniform retailer; not excessively tight; shorts length no more than 3 inches above knee; must match BCS Style Book in style and color
 - Solid Black or Brown belt - standard buckle; no additional color or ornamentation; required to be worn with pants or shorts for 2nd grade through 5th grade
 - Navy, White, or Gray Knit Polo (short or long sleeve) with current school logo - purchased from The Speckled Goats; old versions of BCS logo are not allowed
 - Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
 - Solid Navy, White, Black, or Gray socks - no other colors or ornamentation; no knee high or higher lengths
-

DAILY UNIFORMS

Secondary Students cont'd

Outerwear - Boys and Girls All Grades

- All outerwear worn inside the building must be purchased from the campus spirit store
- Hats or hoods are not to be worn in the building and outside only on cold days
- A uniform shirt must be worn under uniform sweaters, sweatshirt, and hoodies

Spirit Dress

- Bracken-issued or spirit store purchased shirts
- Jeans:
 - Must be full length blue denim; any stitched or attached designs must be limited to pocket areas only
 - No holes, rips, tears, or large frays
 - Must fit modestly and appropriately in length, size, and rise on the waist
- Bracken uniform shorts may be worn with a Bracken shirt
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals
- Any color sock is allowed as long as it is appropriate in a Christian school setting
- Belts are not required unless deemed necessary to hold up pants
- Any outerwear may be worn as long as it is appropriate in a Christian school setting

Uniforms can be purchased online from The Speckled Goats Custom Uniforms

thespeckledgoats.com

DRESS CODE

School Wide

Clothing Uniform and Non-Uniform

- Pants and shorts, both uniform and non-uniform, should not allow underwear (or worse) to become visible by others at any point or under any situation (sitting, squatting, bending over, etc.) They should also not be inappropriately tight or short.
- Shirts, both uniform and non-uniform, must be modest and appropriate in fit, style, and neckline at any point or under any situation (raising arms, leaning over, etc.). Strapless, spaghetti strap, or other like tops are not allowed.
- All shirts should be worn with only the very top button open and should be tucked in to the pants so the belt is clearly visible
- A white undershirt may be worn under the uniform shirt.
- Uniforms must be worn correctly at all times, including before school, after school, and off campus.
- Uniform clothing should be in good condition and free from tears, rips, frays and other signs of excessive wear.
- Uniforms and other approved Bracken items should be worn as purchased and not modified or altered in appearance. Alterations may be made for sizing purposes only.
- Any clothing that promotes, advertises, shows, or represents any inappropriate language, action, or idea will not be allowed at any Bracken event regardless of location.
- Skirts should not be shorter than the school uniform skirt (2 inches above the knee)
- Flip-flops, sandals, or other open-toed or open heeled shoes are not allowed

Hair

- Boys' hair needs to be well kept, not excessively bushy or shaggy, and be cut above the eyebrow, ear, and shirt collar.
- Both boys and girls should keep their hair in a solid natural color and avoid “faddish” or attention drawing styles.

Accessories

- No extra items or accessories are allowed during school hours. Examples of these items are as follows:
 - Decorative gloves
 - Chains from wallets/keys attached to belt loops
 - Animal ears
 - Flowers
 - Girls only may wear one traditional earring in each ear and only in the ear lobe.
 - Gauges, spacers, nose rings/piercings or other forms of piercings are not allowed.
 - Jewelry for both boys and girls should not be excessively large and should coordinate with the uniform in color.
-

DRESS CODE

School Wide cont'd

- Girls hair accessories may be Navy, White, Gray, or Bracken plaid; simple and small in style; must compliment the uniform; no feathers, jewels, animal ears, or other decorative pieces

Field Trip Dress - Boys and Girls All Grades

- Field trip dress code will be determined by the teacher depending on the type of activity
- Official Bracken "Field Trip" t-shirt; check with office or spirit store for clarification
- Jeans or uniform shorts (see guidelines for Spirit Dress)
- Rubber sole, non-slip shoes appropriate for PE and playground; no wheels, no lights, no reflective materials or other such ornamentation; no open toe or heel, no UGGS, no slippers, no sandals

Students who attempt to dress in a manner to draw excessive attention to themselves and/or cause a distraction by their dress (even if wearing proper uniform) can and will be sent home to change. This determination will be made by the administration on a case by case basis as needed.

ARGUING REGARDING THE UNIFORM POLICY OR DRESS CODE WILL NOT BE ALLOWED. If a student is given a warning regarding a uniform infraction, then the student is expected to rectify the infraction immediately, continue following the policy, and accept responsibility for their actions. Students may seek clarification on the policy or infraction from the Principal.

NURSE'S NOTE

We take the health and wellness of our students seriously here at BCS. Everyone has a role in keeping our students and campus healthy.

Below are preventive measures and policies regarding illness.

- Please assess your student(s) at home each morning before school drop-off to determine if they are feeling well and healthy.
- Please keep your student(s) home if they are not well and healthy. Please use good judgement and consideration for others in this decision,
- Please notify the school if your student will be absent and let us know the reason your student will be out for the day. We track illness across campus to help identify possible outbreaks.
- BCS cleans two times weekly with VitalOxide (recommended is once every fourteen days). The lunch area is cleaned daily and between lunch periods.
- BCS is equipped with UV lights on all HVAC Systems to assist with disinfection.
- Hand sanitizing stations are located around the campus & hand sanitizer is available in each classroom. Please encourage your student(s) to use them often.
- Please send your student with their own water bottle each day (with attached straw, flip-top lid, & please no glass). Filtered water is available at each water bottle filling fountain located throughout the campus.
- Please remember that students are not allowed to have any medication with them, in their backpack, or in their locker. All medications must be stored and administered by the School Nurse.

If a student gets sick during the school day:

- Student must visit the Nurse in the Clinic for assessment and parent contact.
- A student may only be released due to illness by the School Nurse.

You can contact the BCS School Nurse at

830-438-3211 ext 111

lynda.varela@brackenchristian.com

To notify the school of a student's absence:

elem.office@brackenchristian.com

secondary.office@brackenchristian.com

PARENTS CONNECT

Helping Hands

We love it when our parents join in on the fun! The best way to get plugged in as a parent is to connect with Helping Hands. This group was created by Bracken parents to uphold the school in prayer, foster community, and serve our school family for the glory of God. If you'd like to be a part of serving on campus (in big ways or small), please reach out at helpinghands@brackenchristian.com

Bracken Business Network

We have a big heart for supporting local businesses in our community. As part of our Bracken family, we invite you to participate in our Bracken Business Network. Our goal is to be able to help find more businesses and jobs for families that are tied to Bracken. If you own or operate a business nearby and would like to be added to this network, please visit our website and submit the online form. You can find this form [here](#).

SOCIAL MEDIA

God is writing a beautiful **STORY** about Bracken,
so let's tell it **TOGETHER**.

Visit our social media outlets often to hear the authentic voices
of our favorite **STORYTELLERS** on campus, our TEACHERS!

To stay up-to-date on announcements, reminders,
and **CAMPUS NEWS**, be sure to follow and like us...

**SOCIAL MEDIA HANDLE
ACROSS ALL PLATFORMS**

@BCS_WARRIORSTX
